

MINUTES
Board of Directors Meeting
Durham Convention & Visitors Bureau
A Tourism Development Authority
Tuesday, March 26, 2002

Present

Rod Abraham
Don Ball
Paul Broughton
Joe Bowser
E'Vonne Coleman
James Heyward
Ron Hunter
Tom Krakauer

Jason Lazich
John Mallard
Tom Niemann
Barbara Smith
Reyn Bowman
Shelly Green
Thomas Devine

Absent

Bill Kalkhof
Deborah Vickery

At 3:15 p.m. Chair Barbara Smith called the meeting to order and seated the new combined Board of the Durham Convention & Visitors Bureau reconstituted as a tourism development authority by the General Assembly of North Carolina. After introductions, the following actions were taken:

- Received an updated from County manager Mike Ruffin on the status of the Cultural Master Plan.
- Voted to approve the Minutes of February 26, 2002.
- Reviewed a draft of a document outlining an action agenda and responsibilities specific to the Board.
- Voted to accept the Financial Status Report as of February 28, 2002.
- Voted to renew existing bank signature resolutions in the name of both Durham Convention & Visitors Bureau and Durham Tourism Development Authority.

April 8, 2002

Page 2

- Voted to adopt and forward to the City and County a draft of a new Interlocal Agreement to provide a smooth, seamless transition to DCVB as a tourism development authority. Voted to adopt a Board transition plan.
- Voted to send a letter to the Durham Delegation to General Assembly offering the prepared food guidelines as a template for local option tax menu.
- Voted to ask management to renew and refresh a plan in concert with the City and County managers, the Durham delegation to the RDU Airport Authority and other strategic partners to scrub up airline employee references to Raleigh-Durham International Airport.

At 5:30 p.m. Chair Smith adjourned the meeting.

Respectfully Submitted,

John Mallard
Secretary/Treasurer